

# Richmond Historical Society Privacy Policy

Protecting your private information is our priority. This Statement of Privacy applies to [www.RichmondVTHistory.org](http://www.RichmondVTHistory.org) ("Site") and The Richmond Historical Society and governs data collection and usage. The Richmond Historical Society website is an information and e-commerce site. By using the *Richmond Historical Society website*, you consent to the data practices described in this statement.

## Collection of your Personal Information

In order to better provide you with products and services offered on our Site, we may collect personally identifiable information, such as your:

First and Last Name  
E-mail Address  
Physical Address  
Phone Number  
Credit Card Number

We do not collect any personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain personal information to us when you elect to use certain products or services available on the Site.

## Use of your Personal Information

The Richmond Historical Society collects and uses your personal information to operate its website(s) and deliver the products you have requested.

## Sharing Information with Third Parties

We do not sell, rent or lease our customer lists to third parties.

We may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on the site; (b) protect and defend the rights or property of the Richmond Historical Society.

## Automatically Collected Information

Information about your computer hardware and software may be automatically collected by The Richmond Historical Society. This information can include: your IP address, browser type, domain names, and access times. This information is used for the operation of the service, to maintain the quality of the service, and to provide general statistics regarding the use of The Richmond Historical Society website.

## Use of Cookies

The Richmond Historical Society website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you and can only be read by a web server in the domain that issued the cookie to you.

Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of The Richmond Historical Society services or websites you visit.

This website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our visitors to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

We use Google Analytics for tracking visitors and aggregating information about the traffic to our websites. The Google Analytics privacy policy can be found here: <https://policies.google.com/privacy>. You can learn more about how to opt-out of tracking in Google Analytics [here](#).

#### Security of your Personal Information

The Richmond Historical Society secures your personal information from unauthorized access, use, or disclosure.

#### SSL Protocol

When personal information (such as a credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Sockets Layer (SSL) protocol.

We strive to take appropriate security measures to protect against unauthorized access to or alteration of your personal information. Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, you acknowledge that: (a) there are security and privacy limitations inherent to the Internet which are beyond our control; and (b) security, integrity, and privacy of any and all information and data exchanged between you and us through this Site cannot be guaranteed.

For payment transactions for Richmond Historical Society, we use PayPal, Venmo and SQUARE. PayPal's privacy policy can be found [here](#). Venmo's privacy policy can be found [here](#). SQUARE's privacy policy can be found [here](#). To comply with accounting and legal requirements, we keep data on financial transactions on the PayPal, Venmo, and SQUARE systems.

#### Children Under Thirteen

The Richmond Historical Society does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

#### Email/Contact Forms

*The Richmond Historical Society stores information provided to us via customer emails and contact forms. This information includes the customer's email address, IP address, and any other data provided in the contact form or email. The email is saved in our email archive for future reference and is not stored in our website database.* Data from Contact Us and other website forms is stored in a private Richmond Historical Database for future reference and is not stored in our website database.

The Richmond Historical Society reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personal information by updating any privacy information on this page. Your continued use of the Site and/or Services available through this Site after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by that Policy.

#### Contact Information

The Richmond Historical Society welcomes your questions or comments regarding this Statement of Privacy. Please contact us at:

Richmond Historical Society  
P.O. Box 453  
Richmond, VT 05477

Email Address:

[RHS@RichmondVTHistory.org](mailto:RHS@RichmondVTHistory.org)

Updated as of August 15, 2023